

**Minutes
Of the HR Committee
Held on Thursday 29th May 2025 at 7pm at
Warminster Civic Centre**

Membership:

Cllr Allensby (West)	A	Cllr Jones (North)	*
Cllr Cooper (Broadway) Chairman	*	Cllr Keeble (West)	*
Cllr Davis (East)	A		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett (Town Clerk & RFO), Judith Halls (Deputy Town Clerk)

HR/25/001 Election of Vice Chair

Councillor Jones was elected vice chair for the current municipal year.

HR/25/002 Apologies for Absence

There were apologies for absence received from Cllrs Allensby and Davis.

HR/25/003 Declarations of Interest

There were no declarations of interest received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

HR/25/004 Minutes

HR/25/004.1 The minutes of the of the HR Committee meeting held on Monday 3rd February 2025 were approved as a true record and signed by the chairman.

HR/25/004.2 There were no matters arising from the minutes of the HR Committee meeting held on Monday 3rd February 2025.

HR/25/005 Chairman's Announcements

There were no announcements made by the chairman.

HR/25/006 Questions

There were no questions submitted in advance by members of the committee.

HR/25/007 Public Participation

There was no public participation.

**HR/25/008 Clerks Non-confidential Report
National Pay Negotiations 2025/26**

Members noted that council staff have been offered a 3.2% pay rise in what the National Employers are describing as a “full and final” offer. The Trade Unions – Unite, GMB and Unison are balloting their members while recommending their members reject the pay offer.

Members Resolved to go into Confidential session pursuant to Section 1 (2) of the Public Bodies Admission to Meetings) Act 1960; the Council, by resolution, may exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

HR/25/009 Health and Safety Report

Members received and noted the incident report for February 2025 – May 2025 inclusive.

HR/25/010 Staffing Matters

Members received, noted and resolved on the Clerks Report on internal HR matters.

HR/25/011 Property Matters

Members received, noted and resolved on the Report on the council property in Weymouth Street.

HR/25/012 Communications

No press releases were requested.

Meeting closed 8:00pm

Minutes from this meeting will be available to all members of the public either from our web site www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Next scheduled meeting: 6th October 2025.